

Intimate Care and Toileting Policy

1. Introduction

At GEMS Founders School – Dubai South (GFD), we are committed to safeguarding and promoting the welfare of children in our Foundation Stage. We are committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. The Intimate Care and Toileting Guidelines have been developed to safeguard children and staff. Intimate care is a term used to describe activities involved in meeting the personal care needs of a child. It includes providing care which requires direct or indirect contact with, or exposure of, private parts of the body.

2. Purpose of policy

- To provide guidance and reassurance to staff and parents.
- To safeguard the dignity, rights and wellbeing of children.
- To ensure that there is a consistent approach from all teaching staff in the Foundation Stage.

3. What the school expects of parents

- Parents/carers ensure that their child is toilet-trained before admission to school. Under no circumstances should a child attend school wearing diapers or nappies, or padded underwear.
- Parents/carers will discuss any specific concerns with staff about their child's toileting needs.
- Parents/carers will provide at least two full sets of spare clothes (underwear, socks, trousers, t-shirt) so that clothing can be changed after any wetting occasions
- Parents/carers must inform the school if a child is not fully toilet trained before starting school, after which a meeting will then be arranged to discuss the child's needs.
- Should the child receive medication for any toileting issues, parents will speak to the class teacher about this and ensure all relevant information is shared with the clinic team prior to the child starting or returning to school
- Parents/carers agree that after three wetting occasions per day their child will need to be collected from school immediately for the health and hygiene of the child and other children in the class.
- Parents/carers agree that after any soiling occasion their child will need to be collected from school immediately for the health and hygiene of the child and other children in the class.
- Parents/carers agree that if their child continues to wet or soil themselves they will be required to remain at home to continue toilet training. This leave will be authorised for up to 10 school days.
- Parents/carers are notified that GEMS Founders School – Dubai South does not provide any toilet nannies.

4. What school expects of staff:

- Two members of staff will be present when having to assist a child in the bathroom.
- Teachers and teaching assistants will encourage children to go to the toilet independently during the school day. There will be set times in the day where students will be reminded to use the bathroom.
- If a child should be changed into fresh clothing, staff will assist by:
 - Talking children through the steps to support them



- Handing over fresh clothes, tissues, wipes, bags to store soiled clothes in
- Supporting emotionally if a child is upset
- If assistance in changing and toileting is needed, teaching staff should protect themselves and reduce the threat of infection spread, should wear masks, gloves and aprons. These can be found in the white Hygiene Kit boxes in EYFS corridors.
- If a student requests to use the toilet, they will be allowed.

5. Planned Care

Where students of determination or students with disabilities are unable to take care of their own toileting needs, GFD will follow the guidelines set out in the GEMS Education Intimate Care Policy to meet the needs of those individuals

Monitoring and review

Signed *[Signature]* Date 17/07/2024
Head of Primary

Signed *[Signature]* Date: 17/07/2024
Teaching and Learning Coach

Signed *[Signature]* Date: 17/07/2024
Principal/CEO

Next policy review dates:

February 2025
 June 2025